

GYMPIE REGIONAL LIBRARIES LIBRARY MEMBERSHIP GUIDELINE

Membership at Gympie Regional Libraries is free and open to all residents and visitors. You can join online or by visiting one of our six libraries. Your library card gives you access to all library resources including online collections as well as free access to Wi-Fi and Internet PCs.

CONDITIONS OF MEMBERSHIP

By becoming a member, you agree to comply with Library Membership Conditions:

- To borrow items or use library computers, you must present your library membership card, know your membership number or provide proof of identification
- You must abide by the *Conditions of Entry*, requiring you to respect other visitors and comply with staff directions
- It is your responsibility to ensure that all items borrowed on your membership are returned by the due date and are not damaged
- You accept charges incurred from lost or damaged items
- By signing up junior members you are responsible for their behaviour, their choice of material and Internet use, and agree to pay any fees or charges incurred by them
- You abide by Gympie Regional Libraries *Digital Library Resources – Conditions of Use* which states that it is inappropriate to view offensive material in a public space
- You abide by Copyright Laws when accessing Library materials

Your borrowing rights will be suspended if you do not follow these conditions of membership.

Your library card

Members must present their library membership card, know their membership number or provide proof of identification when borrowing or using the library's computers. Members should inform the Library of any changes to their contact details. It is important to note that members are responsible for all items issued on their card. If a library card is lost or stolen, please report it immediately so that a 'stop' can be placed on the card to avoid its misuse.

Loans and renewals

Unless otherwise stated, members may borrow up to 30 items for a three-week period. Items will be automatically renewed twice, unless another borrower has requested them.

Overdue items

Borrowers with overdue items will receive notifications to alert them that their item is overdue, and requesting that the item be returned as soon as possible.

Lost or damaged items

Borrowers are required to reimburse for or replace lost or damaged items. Replacement copies must be exact copies in new condition.

Reservations and Requests

Library members can have up to 40 reservations and 5 active requests unless otherwise stated.

Cancelling your Membership

Members of Gympie Regional Libraries may cancel their own membership, and/or the membership of any individual for whom they are responsible as parent or guardian (as long as there are no outstanding items or charges).

MEMBERSHIP CATEGORIES***Adult membership***

Adult members (18 years and over) must show identification that includes their name and current address to join. Photo ID such as a driver's licence is preferable, but a Centrelink Concession Card, recent rates notice, utilities bill, bank statement or digital identification is also acceptable.

Young Adult membership

Members 15 to 17 years old are classified as Young Adult members. Borrowers in this category are unable to borrow DVDR18+ items.

Junior membership

Junior members (0 -14 years) require the authority of a parent or guardian to join. The parent/guardian takes full responsibility for the materials loaned on the junior's card and is responsible for any materials accessed by the junior member via internet or Wi-Fi at any branch of Gympie Regional Libraries. Members in this category are unable to borrow DVDMA15+ and DVDR18+ items.

Visitor membership

Visitors to the region are able to join the library with full membership privileges. They must provide identification showing their name and current residential address.

Internet Access membership

Internet Access membership is available to visitors who are unable to show identification with full address details. Identification showing your name is required (eg. Centrelink, Student Card, Medicare Card, professional correspondence). An Internet Access Membership does not allow the member to borrow items from the library.

To convert Internet Access membership to full library membership, the applicant can visit any of our libraries with address identification.

Home Library Service (HLS) membership

Gympie Regional Libraries provide a home library service for members residing in Gympie and Southside. This service is available to people who cannot get to the library because of age, frailty or disability. The HLS also serves all aged-care facilities in Gympie.

Book Club membership

Book clubs are welcome to join Gympie Regional Libraries and to borrow materials from the library's book club collection. Each set contains eight copies. The book club co-ordinator borrows the sets for a six-week period. As part of their membership, book clubs donate one set of eight books every year.

Organisational membership

Organisational membership is available to schools, kindergartens, educational providers/groups, and community organisations. A recognised teacher or official representative of the institution

must take responsibility for all loans, with full identification and proof of residential address provided. There is a loan limit of 100 for this borrower category.

No Fixed Address

For members over 18, with no permanent address, identification showing your name is required (eg. Centrelink, Senior's Card, Medicare Card, 18+ card, professional correspondence). Borrowers in this category can loan five items and reserve up to 10 items. To convert NFA membership to full library membership, the applicant can visit any Gympie Regional Libraries branch with full address identification.

No Fixed Address – Young Adult

For members 15 to 17 years, with no permanent address, identification showing your name is required (eg. Centrelink, Student Card, Medicare Card, professional correspondence). Borrowers in this category can loan five items and reserve up to 10 items. Borrowers in this category are unable to borrow DVDR18+ items. To convert NFA membership to full library membership, the applicant can visit any Gympie Regional Libraries branch with full address identification.

Confidentiality

Gympie Regional Council collects personal information directly related to a function or activity of Council and, where the collection of such information may be reasonably considered necessary for that purpose. Council will only use personal information for that purpose, and will not disclose it, or deal with the information in any way other than as permitted under the Information Privacy Act 2009.

RELATED DOCUMENTS:

Gympie Regional Libraries - Conditions of Entry

Gympie Regional Libraries – Digital Library Resources – Conditions of Use